

Job Description

Title

Mechanic & Maintenance

Our VISION...

is to be an engaging resource committed to continually searching for ways to add value to our customers, to our staff, and to our community.

Terms

Full-time, Permanent

Location

2126 Rd 120 St. Marys, Ontario

Reports To

Yard Supervisor

Summary

The purpose of this job is to maintain and repair all units for resale and all functioning vehicles used on-site, process used inventory coming in by way of storage and dismantling units for sale, maintain the property and facility as directed. Also to complete jobs assigned within the purview of yard maintaining and inventory management.

Job Duties

- Repair, maintain all running units
- Prepare units for resale
- Receive and dismantle units as per directed
- Drain units and prep for yard storage
- Handling fluids in a safe manner
- Complete required paperwork: work orders/invoicing, administrative
- Extra yard & building duties; maintenance & building repair
- Work with other departments
- Other duties as required.

Requirements

- Must be able to work in Canada
- Must have transportation to and from work
- Must have Grade 1 protective toe safety footwear ["green patch"]
- High school graduate
- Mechanical licensing or certification desired
- Familiar with agricultural equipment or similar experience
- Leadership experience an asset
- Experience in building maintenance and repair
- Ability to handle information, company, customer, and co-worker, information with sensitivity

- Ability to problem solve; thinking on your feet within the scope of your position
- Willingness and availability to be trained in various places / procedures
- Good communication skills
- High standard of professionalism
- Wear designated uniform with the company logo visible
- Maintenance of the area and items used
- Provision of basic tools
- Work well with others
- Willingness to interact with customers and coworkers in a professional and uplifting manner
- Safety-minded and personal responsibility
- Wear required personal protective equipment (PPE) where required

Working Conditions

- Corporate Culture:
 - Department / team atmosphere with direct links to every other department
 - Hierarchy: Employee → Supervisor → Manager
 - We prioritize dedication to the company and your team
 - We encourage growth and development
 - We appreciate family values
 - We incorporate luncheons and activities into our workplace culture
 - We are a small, family business attempting to provide good jobs and services
- Time:
 - 40-44 hours per week.
 - 30 minutes unpaid lunch break
 - Overtime only allowed during the weeks of a Saturday shift (over 44 hours/week)
 - Monday to Friday, 8am to 5pm, with occasional half-Saturdays during peak season, 8am to 12noon.
 - Vacation time permitted only after one year of continuous employment
- Remuneration:
 - Starting wage is dictated by:
 - Experience in the field or related fields
 - Condition of employment
 - Market sustainability at the point of hire